

Wintergreen Woods Water Utility

Annual General Meeting

April 11, 2013

7 p.m. Snow Birds Chalet Bragg Creek

Present: Ron Lutz, Susan Norrie, Patrick Majer, Mark Chidwick, Cindy Wilson, Darwin Perrier, Gertie Griffith, Ryan Bird, Duncan O’Nions, Eric Faul, Lawrence Gerritsen, Steven Knudsen, Derrick Jewlal, Victor Pedenko, Dennis Stefani, M. Woertman, Nicola Green, Tom Walker, Enrique Massot, Ralph Haist

1. Motion to accept the Minutes of the 2012 AGM...Duncan O’Nions and seconded by Ron Lutz...passed unanimously.
2. Brief introduction by Mark Chidwick who outlined some of the highlights of the past year:
 - 100% of the fees were collected and one member was removed
 - Corix has been replaced by H2O Pro
 - We have a new 3 year electricity contract
3. Ron Lutz outlined some of the changes that have been made in the last year:
 - New raw water pump at the pumphouse
 - Electrical supply down to the galleries in the river
 - New pump at the treatment plant
 - New data logger (SCADA) which will be installed by H2O
4. Eric Faul outlined some of the changes his company has made since taking over the plant in December:
 - Working on leak detection
 - Adjusted controls to reduce the water pressure to the plant...which reduced the water leak and stopped the galleries at the river from running dry...we didn’t need to put the extra pump in the river this year
 - This also means less wear and tear on the pumps
 - H2O will have the SCADA system installed by the end of the month
 - They disconnected the old water plant, insulated the buildings and improved the lighting.
5. Ryan Bird gave a brief rundown on the leak detection project.
 - A new mag meter was installed at the pumphouse and a flow meter was purchased to track down the leak.
 - The relief valves along the main road were hydrovacced and saddles were installed for the flow meter.
 - It was established that there are no water leaks between the pumphouse and the last relief valve
 - Other tests established that there are no leaks between the treatment plant and the top of the hill
 - This means the leak is between the new subdivision and the last relief valve at the bottom of the road
 - Isolation tests will continue as the water pipe runs under the pavement and it will be a major undertaking to dig the road up

- It is possible that the leak could be at valves leading into the subdivision but they are presently frozen so we will wait for the ground to thaw
6. Mark Chidwick presented a brief outline of the proposal to introduce water meters. Statistics prove that water use is reduced when meters are installed and it was suggested that billing based on water use would be fair. The cost per house would be \$1000 spread over 3 years.
 - After some discussion, Derek Jewlal offered to present a report outlining the benefits and/or reasons not to install meters. He will be in contact with Mark and a report will be submitted to the Board next month.
 - There was a motion to accept the water meter proposal as presented. The motion did not pass.
 7. Cindy presented the financial report for 2012/13.
 - Mark Chidwick made a motion to accept the 2012/13 Financial Report as presented which was seconded by Dennis Stefani and passed unanimously.
 - Cindy made a presentation of the proposed budget for 2013/14.
 - Duncan O’Nions made a motion to accept the 2013/14 Proposed Budget which was seconded by Tom Walker and passed unanimously.
 8. Curb stops were briefly discussed. It was agreed that mapping the stops would be a special project and the board would focus on the leaks in the raw water line. There was also some discussion whether the stops should be tested and it was agreed to leave them alone.
 9. There was an election of the new Board:
Mark Chidwick, Ron Lutz, Susan Norrie, Darwin Perrier, and David Deere will compose the new board.
Duncan O’Nions and Derek Jewlal will work on special projects.

Ryan Bird made a motion to adjourn at 8:45 which was seconded by Mark Chidwick and passed unanimously.