

# **Wintergreen Woods Water Utility**

## **2020 AGM Minutes**

**(DRAFT 1)**

### **Annual General Meeting**

**Date:** May 23, 2020, @16:00. Call to order at 16:08.

**Location:** Virtual.

**Discussion Package:** Shared on website and through advance email. Included virtual voting process.

**Participants:** See attached based on Screenshots from GoToMeeting

**Introduction and Opening Remarks** (David Deere)

**WWU Administration Overview:** Role of Board and members (David Deere)

**2019 AGM Minutes:** (David Deere & Darwin Perrier)

- Highlighted AGM Special Meeting pertaining to operational challenges, and option for the system to be transferred to Rockyview County (RVC) to own and operate.
- Motion to accept minutes: Dennis Stefani. Second: Darwin Perrier. Passed unanimously.

**Financial - 2019 Financial Report & 2020 Budget :** (Chantel Yarema)

- Review included a highlight of higher than normal maintenance expense due to hydrovac needs, water trucking and additional repair activity.
- Incurred some challenges with membership delinquency. Discussion regarding Covid relief, however as a coop with fixed costs we need to share financial responsibility.
- Motion to accept 2019 Financial Report by Duncan O’Nions. Second David Deere. Passed unanimously.
- 2020 Budget reviewed. Fees remain at \$1800 annum rate.
- Motion to 2020 Budget by Darwin Perrier. Second Duncan O’Nions. Passed unanimously.

**RCR Report:** (Pat Majer)

- Development of plans for Wintergreen Hill remain on hold.

**2019 Operations Report:** (Duncan O’Nions)

- Water collection gallery continued to be unreliable. Coop water demands were met through trucking and pumping directly from river. River intake gallery was also hydrovaced with limited positive results.
- To maintain reliable water supply, as agreed at May 2019 AGM, continued to pursue the RVC tie-in option. Tie-in work completed. Operationalization is pending successful engineering integrity reviews of system and RVC contract negotiations.

**Meeting Adjournment: 17:10**

Meeting Attendance Per Screenshots:

Dennis & Nancy Stefani  
Chantel Yarema  
Ed & Kiki  
RH  
Ben Plumer  
Dustin Wilkes  
Victor Padenko  
Duncan O’Nions  
Darwin Perrier  
David Deere  
Patrick Majer  
Ralph Haist  
Virginia Neebeker  
Yolanda Moreira-Massot  
Mark Chidwick  
Tim & Sue Grant  
Marilyn Ledingham  
Plus 9 unidentified callers.