

# Wintergreen Woods Water Utility

(DRAFT 1)

## Annual General Meeting

**Date:** June 19, 2021, @16:00. Call to order at 16:05.

**Location:** Virtual.

**Discussion Package:** Shared on website and through advance email. Included virtual voting process.

### Introduction and Opening Remarks (David Deere)

**WWU Administration Overview:** Role of Board and members (David Deere)

### 2020 AGM Minutes: (David Deere)

- Motion to accept minutes: Darwin Perrier. Second: Ginny Neubecker. Passed unanimously.

### Financial -

- **2020 Financial Report :** (Chantel Yarema)
- Major cost item was the mechanical tie into RVC supply line from pump house. At this time the tie is available for emergency supply needs. In the future it will support the plan to transfer future operation to RVC.
- Reserve status reviewed
- Motion to accept 2020 Financial Report by David Deere. Second Darwin Perrier. Passed unanimously.
- **2021/22 Budget:** (Chantel Yarema)
- Budget and fee payment schedule reviewed
- Bryan Neubeker questioned if the \$150k transfer payment to RVC is at risk to increase. WWU Board responded that the purpose of this fund transfer is for unplanned expenses that RVC may incur due to age of operating system. It is a one time payment and will not increase. Other expenses are part of the LIT process. A followup question asked if the transfer will occur this fiscal year. Board replied that RVC wants to move quickly, but should there be delays WWU will continue to operate per the existing governance process.
- Motion to approve 2021 Budget by Bryan Neubecker. Second Mark Chidwick. Passed unanimously.

### RCR Report: (Pat Majer)

- Development of plans for Wintergreen Hill remain on hold.
- Membership discussed safety of old ski lodge

**2020 Operations Report:** (David Deere)

- To maintain reliable water supply, as agreed at May 2019 AGM, the Board has continued to pursue the RVC Transfer. RVC is now responsible for following through with the LIT process
- Tie-in work completed, but not yet operationalized pending emergency supply needs or completion of the transfer process. Photo's of tie-in and layout reviewed.

**Meeting Adjournment:** 16:55

APPENDIX

Meeting Attendance:

Chantel Yarema  
Darwin Perrier  
David Deere  
Patrick Majer  
Virginia Neubeker  
Bryan Neubecker  
Mark Chidwick  
Tim Grant  
Marilyn Ledingham  
Susan Norrie