

**MINUTES of the Annual General Meeting (AGM)  
Of the Wintergreen Woods Water Utility  
April 29, 2009**

**Location:** Snow Bird's Chalet as of 7:40 p.m.

**Attending:** Fred Smith, Stan Kopp, Stefan Mundt, Mark Brown, Derrick Jewlal, Pat Majer, Cindy Wilson, Gail Kopp, Bev Dye, Kelly Kittson, Ed Reynolds, Michael Woertman, Ralph Haist, Bruce Fielding, Duncan O'nions, Rav Singh, Vic Pedenko, Marilyn Ledingham, Tom Walker, Paul Starnino, Ryan Bird, Mark Croasdale, Jim Burford, Dave MacDonell, Corey Kearney, Jeff Dunning and Susan Norrie.

TOPIC	DISCUSSION
<b>1.1 Welcome and 2008 AGM Minutes</b>	<p>a. <b>Welcome:</b> Fred Smith, chairman of the WWWU board, welcomed everyone and introduced all present board members. Fred provided everyone with an administrative overview of the WWWU including all parties interacting with our Water Coop.</p> <p>b. <b>2008 AGM Minutes:</b> Stefan Mundt, Secretary of the WWWU board, asked for any questions or corrections regarding the 2008 AGM Minutes, which had been posted on the website for several months and were again distributed before the AGM. No questions were raised. Bev Dye made the motion to accept the Minutes. Mike Woertman seconded – Motion carried.</p>
<b>1.2 Overview</b>	<p>Stan Kopp, operations manager within the WWWU board, gave a power point presentation outlining our current treatment system. Please refer to Power Point Presentation (PPP) for details on this as well as for other details as outlined in this minutes.</p>
<b>1.3 Previous Action Items</b>	<p>Fred reported on the action items named in the 2008 AGM minutes and the steps the board has taken over the past year:</p> <p>a. <b>License Renewal:</b> Application for license renewal had been submitted several weeks ago and a new draft license has been received from Alberta Environment today, which includes new and stricter testing requirements (estimate of \$8,000.00 p.a.) and the call to have a UV Filter installed by 2012.</p> <p>b. <b>UV Filter:</b> The estimated costs for complying with the new Filter requirements (due by June 1, 2012) are \$66,000.00.</p> <p>c. <b>Communication Package:</b> The analog system is no longer supported by Telus. A new digital system will need to be installed (estimate of \$5,000.00).</p> <p>d. <b>Pressure Regulators:</b> The error on the website has been corrected.</p> <p>e. <b>Water Meters:</b> Fred presented a cost-benefit-analysis (see PPP), which was discussed extensively. At this point the majority of present residents followed the view of the board not to take any further action in this regards.</p> <p>f. <b>Raw Water Line Leakage:</b> Fred explained that the leakage has gone up to the point that 31% of the raw water pumped from the river is lost. Due to this loss and in order to still accommodate the water needs the amount of raw water extracted from the river exceeded our current water license.</p>

<p><b>1.4 Highlights of 2008/2009</b></p>	<p>Stan pointed out the highlights of the board's work since the 2008 AGM:</p> <ul style="list-style-type: none"> <li>a. Contact List has been updated.</li> <li>b. 100% of resident fees have been collected.</li> <li>c. Negotiations with potential new users have been ongoing.</li> <li>d. Discussions with the MD of Rockyview regarding a regional water system with potential benefits to the WWWU.</li> </ul>
<p><b>1.5 Financial Report</b></p>	<p>Cindy Wilson, accountant for the WWWU, presented the Financial Statements as of December 31, 2008 (see PPP). Balance Sheet, Profit and Loss as well as operating costs were reviewed and discussed. Tom Walker made the motion to accept the financial report. Seconded by Gail Kopp – Motion carried.</p> <p>Cindy also presented the budget for 2009/2010 based on actual expenses of the previous year. Fees as well as payments schedule will be the same as last year:</p> <ul style="list-style-type: none"> <li>a. \$ 120.00 per months for 12 months (\$1,440.00) with payments <u>due on the 1<sup>st</sup> day of each month</u></li> <li>b. \$ 120.00 for 10 months (\$1,200.00) with <b>post dated cheques</b> made out for the 1<sup>st</sup> day of each month</li> <li>c. \$ 1,100.00 per year as a one time payment <u>due by July 15, 2009</u>.</li> </ul> <p>Mike Woertman made the motion to accept the budget. Seconded by Duncan O'nions – Motion carried.</p>
<p><b>1.6 RCR Report</b></p>	<p>Pat Majer, representative of the Resort of the Rockies, advised of the following:</p> <ul style="list-style-type: none"> <li>a. Golf course will open May 8<sup>th</sup></li> <li>b. All lots have been sold (Wintergreen Way)</li> <li>c. RCR reduced their water requirements significantly by closing the lodge through the winter months as well as conserving water (low flow toilets etc.)</li> <li>d. RCR is still reviewing potential new development of the former ski hill. No application has been put forward yet.</li> <li>e. The snow making license, which is in the name of WWWU but for exclusive use of RCR, does not need to be renewed.</li> <li>f. RCR is in strong support of the proposed cooperation with the MD of Rockyview and the regional water system.</li> </ul>
<p><b>1.7 Future Requirements</b></p>	<p>Fred outlined the upcoming requirements/action items for the WWWU:</p> <ul style="list-style-type: none"> <li>a. Finalize the water license renewal</li> <li>b. Installation of UV filter by 2012</li> <li>c. Repair of the raw water line</li> <li>d. Upgrade communication package to a digital system.</li> </ul> <p>Furthermore the following actions should be considered:</p> <ul style="list-style-type: none"> <li>a. Expansion of the distribution system</li> <li>b. High level gravity feed</li> <li>c. Relining of the old storage tank</li> <li>d. Replacement of distribution pumps.</li> </ul>

<p><b>1.8 MD Proposal</b></p>	<p>Fred outlined in great length the following items in regards to the MD proposal (see several slides of the PPP):</p> <ul style="list-style-type: none"> <li>- Background</li> <li>- Proposal</li> <li>- Meetings</li> <li>- Due Diligence</li> <li>- Summary</li> </ul> <p>He also explained that only in the last few weeks an actual draft proposal had been brought forward by the MD, which is why so far no information had gone out from the board to the residents.</p> <p>The proposal, including its potential benefits and disadvantages to the WWWU, were discussed in great length. At the end of the discussion the board recommended to accept the MD proposal in general (details still to be confirmed) and asked for a motion. Bev Dye made a motion to empower the WWWU board to enter into and sign an agreement on behalf of the WWWU with the MD 44. Motion was seconded by Mike Woertman – Motion carried.</p>
<p><b>1.9 Changes to the board</b></p>	<p>Fred Smith, Kurtis Averill, Tracey Bocabella and Mike Dumestre will resign from the board.</p> <p>Tom Walker, Susan Norrie, Mark Croasdale and Bruce Fielding volunteered to join the board.</p>

<b>Conclusion</b>			
	Meeting adjourned at 10:30 p.m.		
	Minutes taken by: Stefan Mundt		